

# Public Document Pack



To: Sandy Kelman, Convener; Ruary Campbell, Vice Convener; and Dave Bliss, William Christie, Craig Cole, Ken Eddie, Inspector Jim Hume, Andrew Jones, Shamini Omnes, Emily Queen and Diane Sande.

Town House,  
ABERDEEN, 19 November 2014

## LOCAL LICENSING FORUM

The Members of the **LOCAL LICENSING FORUM** are requested to meet in Committee Room 4 - Town House on **WEDNESDAY, 26 NOVEMBER 2014 at 1.00 pm.**

**Please note that as agreed at the last meeting, the regular Forum meeting will be held from 1pm to approximately 3pm, with the workshop session starting at 3pm.**

JANE MACEACHRAN  
HEAD OF LEGAL AND DEMOCRATIC SERVICES

### **B U S I N E S S**

- 1 Minute of Meeting of 17 September 2014 (Pages 1 - 12)
- 2 Matters Arising
- 3 Membership Updates
- 4 Community Councils

### **INTELLIGENCE (TO INFORM THE WORKING GROUP OF THE LICENSING FORUM)**

#### **LICENSING OBJECTIVE 1 : PREVENTING CRIME AND DISORDER**

- 5.1 Update from Police Scotland

**LICENSING OBJECTIVE 2 : SECURING PUBLIC SAFETY**

5.2 Update from Licensing Standards Officer

**LICENSING OBJECTIVE 3 : PREVENTING PUBLIC NUISANCE**

5.3 Update from UNIGHT Representative

**LICENSING OBJECTIVE 4 : PROTECTING AND IMPROVING PUBLIC HEALTH**

5.4 Update from NHS Grampian and Alcohol and Drugs Partnership

**LICENSING OBJECTIVE 5 : PROTECTING CHILDREN FROM HARM**

5.5 Update from Children's Services Representative

6 Progress Statement (Pages 13 - 18)

7 **Workshop Session - 3pm onwards**

Website Address: [www.aberdeencity.gov.uk](http://www.aberdeencity.gov.uk)

Should you require any further information about this agenda, please contact Steph Dunsmuir, tel. 522503 or email [sdunsmuir@aberdeencity.gov.uk](mailto:sdunsmuir@aberdeencity.gov.uk)

**Substantive Members (voting)**

<b>Holders of premises licences and personal licences</b>
Ruary Campbell, UNIGHT, <u>Vice Convener</u> William Christie, Off Sales
<b>Chief Constable for the police area in which the Forum's area is situated</b>
Inspector Jim Hume
<b>Persons having functions relating to health, education or social work</b>
Sandy Kelman, Aberdeen Alcohol and Drugs Partnership, <u>Convener</u>
Shamini Omnes, NHS Grampian
Craig Cole, Aberdeen Samaritans
Emily Queen, Community Safety Partnership
Andrew Jones, Education, Aberdeen City Council
Dave Bliss, Children's Services, Aberdeen City Council
<b>Young People</b>
Vacancy, Youth Council Dan McCroskrie (sub.)
<b>Persons resident within the Forum's area</b>
Ken Eddie, Aberdeen Civic Forum
<b>Licensing Standards Officer</b>
Diane Sande (or Tara-Erin Gilchrist)

**Co-optees (non-voting)**

<b>Holders of premises licences and personal licences</b>
George Wyatt
Craig Adams
<b>Persons having functions relating to health, education or social work</b>
Gerry Bowyer, Street Pastors
<b>Persons resident within the Forum's area</b>
Piotr Teodorowski, Aberdeen Civic Forum
<b>Other</b>
Bob Westland, Door Security

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## LOCAL LICENSING FORUM

Wednesday 17 September 2014

**Members Present:**


Sandy Kelman, Convener; Ruary Campbell, Vice Convener; and Dave Bliss, Children’s Services; Shamini Omnes, NHS Grampian; Diane Sande, Licensing Standards Officer; Emily Queen, Community Safety Partnership; William Christie, Licensed Trade – Off Sales; Andrew Jones, Education; and Chris Cromar, Youth Council.

**Also present:**

Chris Littlejohn, NHS Grampian (for item 1); Heather Wilson, NHS Grampian; Piotr Teodorowski, Civic Forum; Steph Dunsmuir, Legal and Democratic Services.

**Apologies:**

Craig Cole, Ken Eddie.

Item	Discussion	Action / Decisions	To be actioned by
1. Training Presentation – Health – Needs Assessment	<p>The Forum received a presentation from Chris Littlejohn on alcohol needs assessment:-</p> <div style="text-align: center;">  <p>Presentation.pptx</p> </div> <p>Following the presentation, the Convener noted that the majority of people would consider drugs to be the biggest problem in Grampian, but the statistics showed that alcohol was a much greater problem. He added that people referred to ‘legal highs’, but that alcohol was the biggest legal high.</p> <p>The Vice Convener referred to the statistics in the presentation which suggested that education did not work particularly well to reduce alcohol related harm to children. Chris explained that sometimes, school-based education could worsen the problem as children who knew more about alcohol would</p>	<p>The Convener thanked Chris Littlejohn for his interesting and informative presentation, and asked that the slides be circulated to members for information.</p> <p>It was also noted that as Karen Riddoch would be in attendance at the next meeting, the presentation from Diane Sande and Tara-Erin Gilchrist would be postponed until early next year.</p> <p>The Forum noted the suggestion that the statistics provided as part of the presentation could be incorporated into teaching information.</p>	<p>S Dunsmuir</p> <p>D Sande / T-E Gilchrist</p> <p>S Dunsmuir (for future agenda)</p> <p>H Wilson</p>

Item	Discussion	Action / Decisions	To be actioned by
<p>Training – Health – Needs Assessment cont.</p>	<p>use it more. He added however that where children were at risk already, education would often reduce the risk for these children. Heather Wilson added that it was important to look at the range of measures and actions available and highlighted that the Curriculum for Excellence focused on building confidence and resilience which was a strong tool to use in reducing harm to children. Chris agreed and added that the Curriculum for Excellence was a promising way forward, as it did not simply 'lecture' children that it was wrong to take alcohol. The Convener added that ADP had found that simply taking someone who had experienced problems with alcohol into a school did not work particularly well to reduce harm. Piotr Teodorowski agreed, adding that children and young people reacted more positively when messages were delivered to them by someone of their own age. Andrew Jones agreed that there was limited impact if someone was simply brought in to speak to the children. He noted that some of the statistics provided by Chris were extremely helpful and asked if there was teaching information which could be made available around these statistics. He suggested that the data could be used for example in a maths lesson. The Convener advised that Heather Wilson and Fraser Hoggins had previously worked on an alcohol and drugs set of materials for schools and proposed that this information could be incorporated. This would mean that schools were not simply conducting</p>		

Item	Discussion	Action / Decisions	To be actioned by
<p>Training – Presentation – Health – Needs Assessment cont.</p>	<p>lessons on alcohol, but that information could be built into other lessons, such as maths, history, geography etc.</p> <p>William Christie pointed out that some of the data in the presentation was more up to date than other sections, and Chris added that it was a challenge to keep data up to date. It was also noted that some of the information came directly from the Inland Revenue, and this had not yet been provided.</p> <p>Shamini Omnes asked if there was a way to promote the statistics around alcohol, and it was suggested that, for example, in relation to Designated Driver campaigns, the Police might have statistical evidence available on the number of drunk drivers.</p> <p>Piotr also noted that the statistics for student areas were quite high, and asked if statistics were available for the months when students would not be resident in the area. Chris advised that he did not have the information, but he thought it could probably be provided.</p> <p>Dave Bliss noted the statistics provided in relation to Finland, and stated that it was interesting that the country had heavily controlled access to alcohol sales, but that alcohol was still a problem. He also added that although the statistics in relation to alcohol-related admissions to hospital for people aged 19 and under were low, that</p>		

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<p>Training Presentation – Health – Needs Assessment cont.</p>	<p>needed to be looked at in the context that they would only have been allowed to drink lawfully for one year at that age.</p> <p>Chris Cromar asked if people might think twice about drinking if they were charged by the NHS, for example, when they had to have their stomach pumped. Chris Littlejohn stated that he would be concerned that this would lead people to avoid seeking treatment, and added that the people who would be in most need of the service would be those who could least afford to pay for it.</p> <p>Finally, there was some discussion around the lower figures for Aberdeenshire, and the cause of these statistics. Chris suggested that social gradients were a factor, noting that a lot of the admissions from areas of deprivation in Aberdeen might be as a result of drinking on an empty stomach. He added that an affluent lifestyle had a 'protective effect' on people.</p>		
<p>2. Membership Updates</p>	<p>The Convener advised that Linda Smith's role had changed, and that Shamini Omnes would now be the Health representative on the Forum.</p> <p>Steph Dunsmuir asked if a permanent representative had been appointed from the Youth Council now that Struan King was no longer the LLF representative, and Chris Cromar advised that the Youth Council would notify the Forum once a permanent</p>	<p>Noted – the distribution details for the Forum would be amended.</p> <p>Noted – the Youth Council to inform the Clerk once the representative had been nominated.</p>	<p>S Dunsmuir</p> <p>Youth Council / S Dunsmuir</p>



Item	Discussion	Action / Decisions	To be actioned by
3.	<p>Minute of Previous Meeting of 18 June 2014</p>	<p>representative was decided upon.</p> <p>Finally, the Convener advised that Ken Eddie had contacted him to explain that he would not be in attendance at the meeting as he had had a stroke. The Forum asked Steph Dunsmuir to write to Ken to pass on their best wishes for a speedy recovery.</p>	<p>Steph Dunsmuir undertook to write to Ken on behalf of the Forum.</p> <p>S Dunsmuir</p>
4.	<p><b><u>Meeting with Licensed Trade</u></b>  In relation to the previous discussion as to whether members of the licensed trade would be interested in attending meetings of the Forum, the Vice Convener suggested that this might be possible early next year.</p> <p><b><u>LLF Website / Engagement with Community Councils</u></b>  The Convener advised that he had met with Karen Riddoch, Community Council Liaison Officer, to discuss links between the LLF and Community Councils, and she would be in attendance at the November LLF meeting to discuss the matter further.</p> <p><b><u>LSO Report to Licensing Board</u></b>  Diane Sande advised that the report was currently with officers in the Licensing team, and suggested that it might be available to present to the LLF at its meeting in November.</p>	<p>The minute was confirmed as accurate and approved.</p> <p>Noted.</p> <p>Noted – Karen Riddoch attending November meeting.</p> <p>Noted – if LSO report is available, it will be added to the agenda for the November meeting.</p>	<p>S Dunsmuir – for agenda</p> <p>D Sande / T-E Gilchrist</p>

Item	Discussion	Action / Decisions	To be actioned by
	<p><b><u>Air Weapons and Licensing (Scotland) Bill</u></b> Diane advised the Forum that she had brought along a copy of her notes from the presentation by Quentin Fisher and these could be made available to anyone who wished to see them.</p>	<p>Steph Dunsmuir undertook to scan in the document and email it to all members.</p>	<p>S Dunsmuir</p>
<p>5. Alcohol Focus Scotland – Review of Statements of Licensing Policy</p>	<p>The Convener advised that he and Steph Dunsmuir had met with Linda Bowie of Alcohol Focus Scotland. At that meeting, Ms Bowie had stated that Aberdeen had one of the better licensing policies and that the Forum was also one of the better groups in operation.</p> <p>The review had looked at whether policies were easy to read, and the Forum noted that they had previously commented that they did not feel that the Aberdeen policy was an easy-read document. Aberdeen was highlighted as an example of good practice in terms of the policy being presented in context, summarising evidence and providing meaningful explanation to a particular policy approach. The Forum noted that this was likely as a result of the evidence provided by NHS Grampian and the Police.</p> <p>The review also noted that many of the policy statements claimed that the Licensing Boards had given due consideration to the views of consultees, but did not demonstrate how this had been done. The Forum noted that they did not feel that all their comments to the</p>	<p>Noted. It was agreed that the review was a useful document for the Forum to utilise when working with the Licensing Board in future.</p>	

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	<p>Licensing Board had been given due cognisance.</p> <p>The Forum also had a brief discussion around the 'Children's Access' section of the review, with Dave Bliss noting that there was hardly a child who was not at risk of alcohol in the home. Emily Queen advised that most premises usually displayed a notice on the door to state that there was a maximum of two drinks allowed per adult per meal when children were present. Diane Sande added that all on-sales premises should have that notice displayed. The Convener added that this was something to bear in mind for any future objections to the Licensing Board.</p> <p>The Forum noted the recommended actions contained in the review, particularly in relation to having clear and concise policy statements, and the recommendation that Licensing Boards publish a comprehensive licensing data set. The Forum agreed that the latter recommendation would be useful in terms of identifying the impact of the policy.</p>		
6.	<p>Minute of Joint Meeting of Licensing Board and Local Licensing Forum of 3 July 2014</p>	<p>The Convener undertook to write to the Clerk to the Licensing Board on behalf of the Forum to raise the matter of an aspirational statement being included in the Statement of Licensing Policy, as had been discussed at the joint meeting.</p>	S Kelman

Item	Discussion	Action / Decisions	To be actioned by
	<p>joint meeting agreed that this had been discussed.</p> <p>The Convener also mentioned that one of the Board members had suggested a representative from supermarket off sales who could attend meetings of the Forum in future. Steph Dunsmuir advised that she had written to the nominated person, but no response had been forthcoming.</p>	<p>Steph Dunsmuir undertook to write again to the representative of supermarket off-sales to ask if they would be willing to attend meetings of the Forum.</p>	<p>S Dunsmuir</p>
<p>7. Influence of the Local Licensing Forum – Discussion</p>	<p>The Convener advised that following previous discussions about the data reported to the LLF and how it was used to inform the work of the Forum, he had met with Dave Bliss and Steph Dunsmuir to discuss the matter further. It had been suggested that the Forum should hold a workshop session to discuss the matter in more detail, allowing members to look at what the Forum was trying to achieve, and what it could perhaps be doing better. Dave added that it was important that the Forum was using data meaningfully in order to make suggestions to the Board. He explained that it was not simply about reporting what was done, but that the Forum should be studying the effect of the data, and the difference it was making. He added that each agency round the table would have data which could be used by the Forum, but the workshop session would allow members to think about what they wanted to measure.</p> <p>The Convener suggested that 1-2 hours be set</p>	<p>It was agreed to start the next meeting of the Forum at 1pm on 19 November, and that the workshop session would start at 3pm on that day.</p> <p>The Convener asked if it would be possible to make tea and coffee available prior to the meeting, and Steph Dunsmuir undertook to identify if a budget code was available. Emily Queen advised that she would be able to assist with this if no code was available.</p> <p>It was also agreed to extend the invitation to the workshop to members of the Licensing Board, as well as Linda Bowie from Alcohol Focus Scotland.</p> <p>Dave Bliss would contact members nearer the time of the workshop to specify the type of data they should bring to the meeting.</p>	<p>S Dunsmuir – for agenda</p> <p>S Dunsmuir / E Queen</p> <p>S Dunsmuir</p> <p>D Bliss</p>

Item	Discussion	Action / Decisions	To be actioned by
	<p>aside at the next meeting in November for the workshop. Dave would facilitate the workshop and would take the Forum through an exercise – ‘Turning the Curve’ – created by Mark Friedman. He advised that members would be asked to take some data with them to work through – the detail of this would be specified nearer the time.</p>		
8.	<p>Licensing Objective 1: Preventing Crime and Disorder - Update from Police Scotland</p> <p>None available.</p>		
9.	<p>Licensing Objective 2: Securing Public Health – Update from LSO</p> <p>Diane Sande advised the Forum that four compliance notices had been served since the June meeting. The LSOs continued to meet with the Police and the Noise Pollution Officers within Environmental Health. Tara-Erin Gilchrist would also now be attending Community Hub meetings.</p> <p>Since the last meeting the LSOs had carried out two unannounced night and weekend visits.</p> <p>Diane explained that they had been focussing on trying to remind personal licence holders about the requirement for refresher training, especially the independent operators who might not be aware of the deadlines for</p>	<p>Noted.</p>	

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10. Licensing Objective 3: Preventing Public Nuisance - Update from Unight Representative	<p>Focussed visits on restaurants were carried out by both LSOs over summer. The visits had highlighted issues relating to staff training and signage. One compliance notice had been issued to one of the restaurants, and Diane advised that this had now been complied with. Several premises had also required revisits to ensure compliance.</p> <p>The Vice Convener advised that students had begun arriving in Aberdeen within the last week.</p> <p>He referred to statistics which had been passed to him from the Community Safety Partnership in relation to the number of crimes at UNIGHT premises in comparison to other licensed premises in the city centre. The general trend was that there had been fewer incidents in UNIGHT venues than in other premises – for example 188 common assaults in the city centre, but only 16 of these were on UNIGHT premises. The Vice Convener also advised that there had been 13 identification document crimes – 61% of these had been at UNIGHT premises. The Vice Convener explained that the training given to staff meant that door staff were more aware of processes and therefore these crimes were being more readily reported.</p>	<p>The Convener thanked the Vice Convener for the update, and noted that the data provided had evidenced that UNIGHT was helping to improve the city centre. He suggested that the Licensing Board could perhaps be encouraging venues to join up with schemes such as UNIGHT and Best Bar None.</p>	

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	<p>He also referred to perceived inconsistencies between Licensing Board decisions across Scotland in terms of allowing venues to stay open later on the night of the Referendum. He stated that late licences would be granted if an event was of 'national significance' and argued that the Referendum was such an event, however Aberdeen had not granted any late licences to venues.</p>		
11. Licensing Objective 4: Protecting and Improving Public Health - Update from NHS and ADP	<p>The Convener advised that within the first quarter, there had been 289 referrals to alcohol services, and 100% of these referrals had started treatment within 21 days, meeting the Government target.</p> <p>He advised that Drugs Action had been commissioned from the third sector for the Integrated Alcohol Service. Drugs Action would now be known as DA, so that it was not solely associated with drugs. The ADP would be undertaking work to promote DA. Emily Queen suggested that information could be included in the Services Information booklet which was issued to people through partners such as Cyrenians and Street Pastors.</p>	<p>Noted – information on DA to be included in the Services Information booklet.</p>	S Kelman / E Queen
12. Licensing Objective 5: Protecting Children from Harm - Update from Children's Services Representative	<p>Dave Bliss explained that Pre Referral Screening (PRS) was now referred to as MAS (Multi Agency Screening), as the original name was felt to be misleading. He added that the majority of reports for concern would go directly to the named person, but that there was also someone in post to deal with any referrals. He advised that discussions were</p>	<p>Noted.</p>	

Item	Discussion	Action / Decisions	To be actioned by
13. Licensing Board Agendas – 2 July 2014 and 19 August 2014	<p>ongoing about the data which would be collected around MAS.</p> <p>The Forum had been provided with details of the last two Licensing Board agendas for information.</p>	Noted.	
14. Progress Statement		Noted.	
Date of Next Meeting	1pm, Wednesday 19 November	<p>1pm-3pm – Forum meeting – Karen Riddoch in attendance to discuss Community Councils</p> <p>3pm onwards – Workshop session</p>	



## ABERDEEN LOCAL LICENSING FORUM

### PROGRESS STATEMENT – NOVEMBER 2014

Remit of Local Licensing Forums as set out in the Licensing (Scotland) Act 2005 – keeping under review the operation of the Act in the Forum’s area and in particular the exercise by the Licensing Board of their functions including giving advice and making recommendations to the Board in relation to those matters where the Forum considers it appropriate. The Act does not enable a Forum to review or give advice or make recommendations in relation to the exercise by a Board of their function in relation to a particular case. “Case” is taken to mean an application before a Board and in the interests of natural justice is also taken to mean individual licensed premises. The preferred route for consideration of complaints about the running of licensed premises is to write directly to the Clerk or Depute Clerk to the Licensing Board.

The Licensing (Scotland) Act 2005 requires Licensing Boards in exercising any of their functions to have regard to any advice given or recommendations made to them by a Local Licensing Forum and where the Board decides not to follow the advice or recommendation to give the Forum reasons for that decision, the Board must provide copies of relevant statistical information to the Forum as it may reasonably require for the purposes of its general functions.

Licensing Standards Officers have a general function of providing to interested persons information and guidance concerning the operation of the Act, supervising compliance with the Act and the conditions of their licences by holders of Premises Licences and Occasional Licences and mediate between communities and the trade or between any two parties where there is a need to resolve a local problem and develop a local solution. LSOs do not act as “policemen” with regard to licensing but they will liaise with the police and other relevant officials such as Environmental Health Officers in pursuit of the objectives of the Act.

Item	Meeting Reference	Decision/Action	Update	Responsible Lead	Licensing Objective
1.		<p><b><u>Community Engagement</u></b> Find out from communities what are their areas of concern.</p>	<p>The following was agreed in September 2013 -</p> <ol style="list-style-type: none"> <li>1. Ken Eddie to ask the Civic Forum to discuss ways in which it can offer intelligence</li> </ol>		Securing Public Safety

Item	Meeting Reference	Decision/Action	Update	Responsible Lead	Licensing Objective
			<p>to the Local Licensing Forum on alcohol in the community, with the assistance of a summary document from the Public Health Coordinator, to be supplied by Linda Smith.</p> <p>2. Community Council Liaison Officer asked if community councils can be asked to add to agendas as a standing item – Alcohol in the Community. Sandy Kelman and Linda Smith met with CCLO in October.</p> <p><b>Community Council Liaison Officer will be in attendance at the November LLF meeting.</b></p>		
<b>Items relating to all Licensing Objectives</b>					
4.		<p><b><u>Statistical Information</u></b></p> <p>To receive reports from the Licensing Board containing relevant statistical information.</p>	<p>The Forum and Board will continue to liaise at joint meetings.</p>		All objectives
5.	11 December 2013	<p><b><u>Statement of Licensing Policy</u></b></p> <p>To request a commentary from the Clerk to the Board on all of the Forum recommendations on the Statement of</p>	<p>At its meeting on 23 April 2014, the Forum noted the response from the Clerk and the finalised Statement of Licensing Policy and agreed to raise the issue of moving beyond the</p>	<p>All Clerk for Joint Meeting agenda</p>	All objectives

Item	Meeting Reference	Decision/Action	Update	Responsible Lead	Licensing Objective
		<p>Licensing Policy, indicating if they were accepted or not, and if not, why not.</p>	<p>bounds of restricted policy (for example, responsibilities to children were not simply confined to the Licensing Objective: Protecting Children from Harm) at the joint meeting with the Licensing Board on 3 July.</p> <p><b>This was discussed at the joint meeting on 3 July. It was hoped that an aspirational statement could be included in the Statement of Licensing Policy.</b></p> <p>At the September LLF meeting, members who had been present at the joint meeting agreed that their recollection was that there had been an agreement for an aspirational statement to be included. The Convener undertook to write to the Clerk to the Licensing Board on behalf of the Forum to raise the matter of an aspirational statement being included in the Statement of Licensing Policy, as had been discussed at the joint meeting.</p>		
6.	19 June 2013	<p><b><u>Evaluation</u></b></p> <p>Having looked at the NHS Report evaluating implementation of the</p>	<p>Agendas are now displayed outside the Town House to encourage attendance by members of the public.</p>		All objectives

Item	Meeting Reference	Decision/Action	Update	Responsible Lead	Licensing Objective
		<p>Licensing (Scotland) Act 2005, it was agreed to –</p> <ul style="list-style-type: none"> <li>• Receive occasional presentations from members</li> <li>• Look at the production of a leaflet on the work of the Forum</li> <li>• Place agendas on the display boards outside the Town House</li> <li>• Keep the website updated and look to hold more information there.</li> </ul>	<p>At its meeting on 23 April 2014, the Forum noted the draft Forum webpage and suggested that there could also be further engagement with the Civic Forum, and the ACVO bulletin could be used to circulate information.</p> <p>It was suggested that once the content of the webpage was more detailed, a meeting could be arranged for a future date between the Convener, the Clerk, Tara-Erin Gilchrist and Karen Riddoch, the Community Council Liaison Officer to discuss how best to establish a link between the Forum and Community Councils.</p> <p>The Community Council Liaison Officer will be in attendance at the LLF meeting in November.</p>		
7.	11 September 2013	<p><b><u>Training Programme</u></b></p> <p>The Forum agreed to the production of a training programme, and that this include in the first instance information sessions on (1) the relevant legislation; (2) personal licences (3) the Alcohol and</p>	<p>Training to be delivered by Tara-Erin Gilchrist and Emily Queen early 2015 – postponed from November meeting due to Community Council attendance.</p>	All Partners	All objectives

Item	Meeting Reference	Decision/Action	Update	Responsible Lead	Licensing Objective
		<p>Drugs Partnership and (4) admissions to Accident and Emergency. It was also agreed that, as there was no training budget, the programme would rely on members and co-optees themselves to provide, and that former member Gerrard Rattray be asked to provide some training on personal licences in the first instance.</p>		<p>George Wyatt to speak to Gerrard Rattray</p>	
8.	23 April 2014	<p><b><u>Role of Forum / Statistical Information</u></b>  The Forum considered how the statistical information presented to it could be monitored so it could be used to challenge the Licensing Board on its decisions where necessary. Dave Bliss agreed to lead a workshop session (possibly in September) to discuss in more detail. Sandy Kelman, Dave Bliss and Steph Dunsmuir to meet separately outwith the meeting to discuss how to take the matter forward.</p>	<p>Sandy Kelman, Dave Bliss and Steph Dunsmuir to meet separately outwith the meeting to discuss how to take the workshop suggestion forward. Sandy would contact Alcohol Focus Scotland to ask them to be involved in the meeting.   <b>Workshop – on agenda. Alcohol Focus Scotland unable to attend meeting, but have asked to be kept informed of the discussions at the workshop.</b></p>	<p>Sandy Kelman /  Dave Bliss / Steph Dunsmuir</p>	<p>All objectives</p>

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